

2016 – 2017 Single Service Award Application

NAME:

EMAIL:

CLUB:

DISTRICT:

BACKGROUND

- The Single Service Award is designed to recognize and honour those Circle K clubs producing, through dedication and unselfish efforts, the best single projects or services during the year.

QUALIFYING CRITERIA

- Project must have been planned, organized, and hosted between April 1st, 2016 and March 2017.
- The entry essay must be typewritten, double-spaced.
- To be eligible for this contest, clubs must be in good financial standing with both International and the district.
- Only one service project can be entered by a club.
- The entry shall be a complete document reporting all details of the project.

The following signatures are required for submission:

2016–2017 CKI Club President

Signature: _____

Printed Name: _____ Date: _____

2016–2017 CKI Club Secretary

Signature: _____

Printed Name: _____ Date: _____

2016–2017 CKI Club Faculty or

Signature: _____

Kiwanis Advisor

Printed Name: _____ Date: _____

Section 1: Need for the Project

Briefly, in 750 words or less, describe why this project was necessary and its merit to the campus or community. (15 points)

Section 2: Planning and Execution of the Project

Briefly describe, in 750 words or less, any planning involved with the project and what actually happened during the execution of the project. If possible, include supplementary material such as emails, flyers, or other documents and place it behind this page of the application. (25 points)

Section 3: Club Participation

Provide the percentage of club membership involved in the project, the total number of service hours spent planning, and the actual project time. (15 points)

Percentage of club members who were involved in the project(s)

Total number of members in club (A):

Total number of members involved in the project (B):

Divide (B)/(A) = Percentage of club involved:

The total number of hours spent planning for the project(s):

The number of service hours spent participating in the project(s):

Section 3: points/15 points

Section 4: Publicity

Briefly describe, in 750 words or less, the way in which the publicity was arranged for the project. If possible, include supplementary material such as emails, flyers, or other documentation and place it behind this page of the application. (15 points)

Judging Sheet

Section 1:	Section 2:
/15 points	/25 points
Section 3:	Section 4:
/15 points	/15 points

Total: points/70 points